

FOREIGN BROADCAST INFORMATION SERVICE

P.O. Box 2604
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MHQ-6082
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MEMORANDUM FOR: Chief, Key West Bureau, FBIS

FROM:
Special Assistant, Operations Group

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SUBJECT: Key West Bureau Authorized Staff Positions

Dave:

Follows the sad history of why Key West Bureau has an authorized staffing complement of seven through FY-87 (unless we are given some more positions by some munificent higher authority):

--In FY-85, the bureau's staffing complement was six full-time staff employees. When the program plan call for that year went out, you were directed to budget for seven full-time staff employees. This was a budgeting exercise and not authorization to add a position, meaning "points" were not applied to the position to make it a strength position.

--The program plan was submitted and the bureau requested a staffing authorization of 10 full-time employees. This was rejected and you were given authorization for one additional staff position in FY-87. Since the program plan was submitted in FY-85 and the authorization for an extra position, bringing the bureau T/O to 7, was for 1987, the points were not added to the position at the time. Therefore, in the eyes of PMCD, and as far as point distribution throughout FBIS is concerned, you still had an authorized T/O of 6.

-- In FY-86, Ops Group was granted a certain number of points to establish positions for FY-86 and FY-87. At that time, we opted to add one position to Key West Bureau, thus bringing your authorized staff T/O to a total of seven, and seven is where it will stay unless, as stated above, a miracle position falls out of the sky sometime between now and the end of FY-87.

--I think the main confusion over the Key West staffing complement is caused by the common mistake we all make of assuming that budgeting exercises and approvals of program plans means automatic establishment of additional positions. Unfortunately, this isn't true. No positions are formally authorized until a bureau is specifically advised by Chief, Operations Group that new positions have actually been established, which means that we have been authorized the points by

higher beings and PMCD has actually added the position to its books. This is a completely different thing than the budgeting exercise, which is an approval in principle but not in fact.

Best regards,



Special Assistant,
Operations Group

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FBIS/Ops (24Jul86)

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